



**Minutes - Halton Children's Trust Executive Group Meeting
4 August '15**

Present:

Gill Frame	Halton CCG
Anita Parkinson	Divisional Manager, 0-25 Inclusion, HBC
Debbie Houghton	Principal Policy Officer, Children & Economy, HBC
Catherine Johnson	Principal Performance Officer, Children & Enterprise, HBC
Tracy Ryan	Assistant Policy Officer, Children & Economy, HBC (Minutes)
Ann McIntyre	Operational Director, Education, Inclusion and Provision, HBC
Michelle Forder	Parent & Voluntary Lead Engagement Officer, HBC
Nigel Wenham	Cheshire Police
Tracey Coffey	Operational Director, Children and Families Services, HBC
Hazel Hendrikson	5BP, CAMHS
Simon Clough	Divisional Manager, 14-19 (Post 16 Entitlement), HBC
Leigh Thompson	One Halton Programme Director, Halton CCG

Apologies:

Julia Rosser	Consultant, Public Health
Michelle Bradshaw	Family Services Manager (Universal Services), Bridgewater
Lorraine Crane	Divisional Manager, IYSS, Commissioning & Troubled Families, HBC
Gareth Jones	Youth Offending Service
Gerald Meehan	Strategic Director Children & Economy, HBC (Chair)

Item		Action	Deadline
1.	Minutes and Matters Arising from 23.6.15 Accepted as a true record. Matters arising covered in the agenda.		
1.1	<u>2.1 Trouble Families, Complex Dependency, Early Intervention</u> Action: <ul style="list-style-type: none"> Report to be presented covering all three programmes to the Health & Wellbeing Board – date to be agreed. 	AMc	To be confirmed
2.	INFORMATION/DISCUSSION ITEMS		
2.1	Transformation Challenge Programme Halton AMc outlined the funding bids submitted for £550,000 to implement the Halton element of the programme which will build on Halton's Troubled Families programme, the work being progressed via the Halton Early Intervention Partnership and One Halton. The elements of the bids include: <u>Integrated Front Door</u> <ul style="list-style-type: none"> This will be to develop an integrated front door by co-locating with Adults and expanding the existing single agency front door for children and families to become multi-agency. 		

Locality Case Management

- Support to re-locate and co-locate the integrated front door in Municipal Buildings.
- Costs of adaptations to Grangeway and Kingsway to provide a multi-agency locality hubs including IT
- Contribution to the running costs of the two hubs for commissioned services in year 1

Benefits Realisation and Performance Management

- Business analyst role would be to explore and advise on the most appropriate systems and process to use across the agencies.
- The performance role would be used to evidence the cost benefits of the approach including quantifying the cost avoidance

Workforce Development, Communications and Engagement

- Training in core competencies (e.g. assessment, integrated planning and working) for the whole children's and adults workforce in Halton planning
- Integrated front door, 360 degree assessments and locality case management (E-CAF system)
- Locality case management and improved early identification and interventions (Wider workforce training in common approaches to Early Intervention, outcomes based planning and evidence based interventions)

Initial feedback has been received in response to the bids. TC and AMc have responded to this feedback and have been advised that the bids are progressing to the next stage. Adrian Jones based in Cheshire West and Chester, is the link person for Halton with the Complex Dependency Programme Board and will be progressing the Benefits Realisation plans.

Governance Structure Chart attached.




complex
dependencies governa

2.2

Personal Budgets Policy

AMc provided an overview of the draft policy which has been produced following the implementation of the SEND Reforms September 2014. The Policy explains Halton's approach to Personal Budgets and Direct Payments going forward. GF suggested some changes around the wording in Appendix 1 related to Health exclusions.

<p>2.3</p>	<p>A Halton Personal Budgets Summary has been produced using information produced by the national SENDIAS service. The Summary and the Policy will be published on the Halton SEND Local Offer shortly.</p> <p>The next steps will be to roll out training for the SEN Assessment Co-ordinators who will be working with families to implement the policy and continue to raise awareness with schools.</p> <p>Action:</p> <ul style="list-style-type: none"> • The suggested amendments to be made prior to discussion at the next Personal Budgets task group. <p>Ofsted Action Plan</p> <p>TC presented some of the key elements within the Action Plan, highlighting that the first three are the priority actions currently being progressed.</p> <ul style="list-style-type: none"> • Improve the quality of planning for children and child protection – around management and capacity • Children and young people who go missing from home and care – this is around being clear about outcomes • Strengthen Contact and Referral Team (CART) around quality of practice <p>The governance and reporting arrangements for the improvements being implemented as a result of the Ofsted Action Plan is the Investing in Children & Young People Board. This is chaired by Halton Borough Council’s Chief Executive – David Parr, the next meeting is Tuesday 8 September.</p>	<p>DH</p>	<p>6.815</p>
<p>2.4</p>	<p>One Halton Update</p> <p>LT attended to present an update on the project which now has a logo. The first meeting of the One Halton Programme Board took place on Tuesday 28 July, five areas of focus have been agreed:</p> <ul style="list-style-type: none"> • Older People • People with Long Term Conditions • People with mental health conditions • Mothers and children • The generally healthy <p>The Board agreed that as Cancer can impact any age group that this be used as the pilot area, which will be presented back to the Board in October to establish a methodology for moving forward with a direction of travel. A One Halton launch event will be held late November</p>		
<p>3.</p>	<p>PRIORITY UPDATES</p>		
<p>3.1</p>	<p>Commissioning Partnership Action Plan The Commissioning Partnership Action Plan was circulated for information, GF highlighted the work in progress around:</p>		

	<ul style="list-style-type: none"> • Emotional Health & Wellbeing – a bid has been submitted to introduce school link workers and includes a development programme around health and wellbeing and vulnerable groups • Pre-conception Pregnancy, Birth and 0-5 Development – approval has been confirmed to commission research around early years provision. 		
4.	<p>AOB</p> <p>Nigel Wenham (Cheshire Police) outlined some of the restructures that have recently taken place – see presentation attached.</p>  <p>Cheshire Police Public Protection Unit Present</p> <p>Hazel Hendriksen (5BP) attended as the interim replacement for Chris Masikane, following a recent restructure within 5BP. Angela Ryan has now been appointed and will be the new member of the group.</p> <p><u>Date of future meetings (3-5pm):</u></p> <ul style="list-style-type: none"> • 8 September – Mersey Rm, Ground Floor, Municipal Building • 27 October - Committee Rm 1, RTH • 1 December - Willow Rm, Ground Floor, Municipal Building 		